**standard 1**

creating and maintaining safe environments

**guidance for indicator 1.6**

**1.6A Template 1: Whistle-Blowing Record**

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| **Section 1 – to be completed by person raising a concern of malpractice** | |
| Name of Person raising Concern |  |
| Name of Person and Church body against whom the Concern is being raised |  |
| Brief Details (factual) of the Concern |  |
| Date and person to whom the concern was raised |  |
| **Section 2 – Response by recipient of Concern** | |
| Date Concern was reviewed and assessment of facts   * Concern requires further inquiry * No further action (state reasons) |  |
| Details of action taken Include:   * Any referral to statutory agency * Consultation with National Board * Restrictions on ministry * Report to Holy See |  |
| Date and details of response given to person who raised concern |  |

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